



ICRC

**International Committee of the Red Cross
Regional Delegation for East Asia**

Job Opening for an Online Editor (Beijing)

The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. It directs and coordinates the international relief activities conducted by the Red Cross and Red Crescent Movement in situations of conflict. It also endeavours to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles. The ICRC, with its headquarters in Geneva, Switzerland, is present in around 80 countries with over 12'000 staff. More information regarding the organisation and its mandate can be found on www.icrc.org.

The ICRC Regional Delegation for East Asia is looking for an online editor to increase its capacity to interact with a growing number of people through an expanding presence on the web. The candidate should have good team spirit as well as an ability to interact with people from different backgrounds; the working languages are Chinese and English. This position is based in Beijing.

Please forward the information about this job opportunity to potential candidates.

Minimum required knowledge & experience:

- University degree or professional qualification in communication or journalism
- Five years of work experience in web-based communication, journalism or online marketing
- Applied knowledge of Chinese online and social media
- Fluent in spoken and written Chinese and English, Korean an advantage
- Good analytical and reporting skills
- Good verbal and written communication skills

Function description:

- Manages the creation, adaptation and placement of ICRC content on web-sites and social media in China and South Korea
- Interacts with web-users on ICRC content
- Creates content on humanitarian issues to be distributed online to interested stakeholders
- Monitors humanitarian issues online
- Assists, and if necessary, stands in for the delegation's web-master

Interested candidates should submit their application (including CV written in English, copies of certificates and motivation letter) to the following email address:

**bej_admco@icrc.org
Attn: Administrative Coordinator
ICRC Beijing**

The deadline for applications is **27 November 2010, at 5 p.m.** Only short-listed candidates will be contacted. If you receive no reply from us, please assume that your application has not been successful.