



ICRC

The ICRC is a neutral and independent international humanitarian organisation

The International Committee of the Red Cross (ICRC) delegation in **Cairo** is looking for suitable candidates to fill the following vacancy:

Head of Communication

Responsibilities & tasks:

- **Analysis/reporting and networking**
 - Contribution to the analysis of topics of relevance to the ICRC's humanitarian work.
 - Participation in the drafting and finalization of press lines, key messages, Q&A, interviews, speeches, briefing notes.
- **Planning, Management and implementation of Communication programs**
 - Design, management, implementation and follow-up of a communication strategy aimed at promoting knowledge and acceptance of the ICRC, fostering acceptance for basic International Humanitarian Law and International Human Rights Law principles; while evaluating its impact.
 - Initiation, supervision and participation in the elaboration and implementation of media/public communication materials for Egypt (print, audio and visual, exhibitions).
- **Public Communication and Media relations**
 - Acting as spokesperson for Cairo Delegation.
 - Responding to media requests in an effective and timely manner.
 - Representing the ICRC in seminars and conferences, in quality of participant or observer, or as lecturer/panelist.
Maintenance, strengthening and expansion of the network of contacts with Egyptian traditional and social media, to promote the coverage of ICRC humanitarian activities and themes of institutional interest at country and regional levels.
- **Manage the communication department**
 - Supervision of the team, coaching, training and offering technical support to build the capacity of the team and ensure the efficient functioning of the department.

Minimum required knowledge & experience:

- Degree in the field of journalism, political science or related field;
- 4 to 6 years of experience in managing a team, with a capacity to train and coach, in a similar position; Experience with international organizations would be an asset;
- Fluency in written and spoken Arabic and English; French knowledge an asset;
- Excellent communication and presentation skills;
- Excellent analytical and writing skills in Arabic and English;
- Sense of responsibility and capacity to set and respect priorities;
- Flexibility and willingness to travel outside of Cairo and of Egypt;
- Computer skills (Word, Internet, PowerPoint, Excel, social media).

Start of work: As soon as possible.

Please submit your application by E-mail only to: cai_hr_services@icrc.org indicating clearly "Head of COM" in the email subject latest by **19.09.2015**

Only complete files matching with the profile will be considered.

Only short-listed candidates will be contacted.