

Monitoring the implementation of the RFL Strategy for the Movement

WHAT IS THIS SURVEY FOR?

In 2007, the International Red Cross and Red Crescent Movement launched a global Restoring Family Links Strategy (2008 – 2018) to improve the performance of the Family Links Network and to meet the needs of individuals and affected populations separated from, or without news of, their family members more effectively. The Strategy called for a monitoring system to identify significant differences between the objectives and achievements. The ICRC - which coordinates all RFL activities, and provides technical advice in this area to National Societies and governments - is, with the support of the Implementation Group conducting a survey to evaluate the implementation of the Strategy.

This questionnaire is a quick self-assessment tool for evaluating your National Societies' implementation of the Strategy and the steps you have taken from 2008-2011 to improve their RFL response. It will also give a picture of the actual capacity and commitment of the tracing services of National Societies. The data that is collected will be used to elaborate a progress report for the Council of Delegates in 2011.

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WHO SHOULD COMPLETE THIS QUESTIONNAIRE?

To be able to provide information that is accurate and useful, the person completing this questionnaire should be as close as possible to the actual management of RFL activities within the National Society. Therefore, one of the following persons should complete the questionnaire according to the actual availability.

1. National manager or person responsible for RFL services (e.g. Head of Tracing Service or Department, National Coordinator for RFL services)
2. National Manager of Department providing RFL services (e.g. Head of Department for International Affairs, Disaster Management, Social Affairs, Refugees and Asylum Seekers)
3. Senior Manager (e.g. Secretary General, Director)

Please note that National Societies may complete only one questionnaire each. In order to help us collect best practices, you might be asked at a later stage to share with us certain documents mentioned in the questionnaire.

Thank you in advance for taking the time to complete the following 18 questions and sub-questions carefully! It should not take you more than 60 minutes. If you do not have the time to complete the questionnaire in one session, you can come back any time before the deadline to finish the survey. Your answers will be saved automatically.

Should you want to go through the questionnaire before completing it online, you can access a PDF-version on the following web-page:

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GENERAL QUESTIONS

Name of National Society:

Your name and position:

Your e-mail address:

Your phone number:

Your fax number:

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AVAILABILITY AND STRUCTURE OF RFL SERVICES

1. Is your National Society providing RFL services?

Yes

No

Department in which RFL is included/on which RFL depends:

Number of employees currently involved in RFL working for your National Society, including branches/chapters (if available and significant, please indicate details on the rate of occupation in RFL for these employees, e.g. "2 staff work 100% each on RFL, 3 staff work 50% etc):

Number of volunteers within your National Society (incl. branches/chapters) currently involved in RFL:

RFL NEEDS ASSESSMENT

2. Since 2008, has your National Society carried out an assessment of the RFL needs and risks in your country?

Yes

No

In progress

If your answer is "Yes" or "In progress", please indicate if the assessment is/was comprehensive (i.e. covered the most significant needs and risks in the whole country or in the most affected areas) or partial (i.e. to have a better understanding of the needs of specific population, region, situation etc.)

comprehensive

partial

Please indicate the year and aim(s) of the assessment(s):

3. Is your National Society planning an RFL assessment in the near future (2011 - 2013)?

Yes

No

Please specify your answer (if no, please indicate the reason, e.g. no need, no capacities, etc.):

4. Do your National Society's strategic and/or development plans contain explicit RFL objectives and provisions?

Yes

No

If yes, please indicate the title and date of the document(s):

	5
	6

Did you receive assistance from the International Federation facilitating/guiding the incorporation of RFL in your Society's strategic or development plan?

Yes

No

I don't know

If yes, was it in the form of:

use of Federation manuals or guidelines

Federation participation in planning meetings or processes

through your participation in regional/global workshops organised by Federation

Other (please specify)

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5. Does your National Society operational plan (annual plan of activities) include resources (e.g. human resources, equipment, technical/communication material) for responding to RFL needs and risks?

Yes

No

If yes, please indicate the title and date of the document(s):

	5
	6

BUDGET FOR RFL ACTIVITIES

6. Is there an allocation for RFL activities in your National Society's budget?

Yes

No

If yes, please indicate the source of funding for the budget covering RFL services and activities in 2010:

(multiple answers can be clicked)

government

international and/or intergovernmental organisations

corporate or private donors

ICRC

other components of the Movement

other sources (please specify)

If the funding is coming from different sources, please indicate the approximate share of each in percentage:

Since 2008, have you noticed any significant changes in the size of the budgetary allocation for RFL or in the source of funding?

Yes

No

If yes, please specify your answer:

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RFL TRAINING AND AWARENESS

7. Since 2008, has your National Society organized RFL training sessions or courses for managers, staff and volunteers involved in RFL?

Yes

No

If yes, please specify your answer (e.g. focus of training, target audience, frequency, duration):

8. In your opinion, are all leaders, managers, staff and volunteers (i.e. non-specialists in RFL) of your National Society sufficiently informed and aware about RFL activities provided by your National Society and by the Movement's Family Links Network?

Yes

No

Don't know

9. Are there standard materials available for RFL training and awareness building?

Yes

No

If yes, please describe shortly what type of material:

WORKING WITH PARTNERS OF THE FAMILY LINKS NETWORK

10. Does your National Society regularly respond to inquiries (e.g. tracing requests, Red Cross Messages) received from other components of the Family Links Network (ICRC or other National Societies)?

Yes

No

If yes, please describe shortly what kind of inquiries you get from other components of the Family Links Network:

If yes, please indicate to how many inquiries from the Family Links Network you respond approximately per year:

less than 10 inquiries per year

10-50 inquiries per year

50-100 inquiries per year

over 100 inquiries per year

11. Since 2008, has your National Society carried out joint RFL operations with the ICRC within your own country? For instance, has your National Society delivered RFL services jointly with the ICRC or with its direct support (e.g. joint team working in the field, funding direct costs of operations, provision of equipment etc)?

Yes

No

If yes, please describe shortly the nature of these activities:

INTERNATIONAL PARTNERSHIPS FOR RFL CAPACITY BUILDING

12. Since 2008, has your National Society received any of the following kinds of support from the ICRC, International Federation or from another National Society? (multiple answers can be clicked)

- Funding for RFL operating budget
- Significant support by RFL experts
- Invitation abroad for RFL skills development
- Advice on organisational development
- None

If other please specify:

Please indicate who provided the support:

13. Since 2008, has your National Society provided any of the following kinds of support to another National Society, the ICRC and/or the Family Links Network? (multiple answers can be clicked)

- Funding for RFL operating budget of another National Society
- Funding for an international operation or project in the field of RFL
- International deployment of RFL experts
- Support to RFL skills development of another National Society
- None

If other, please specify:

Please indicate who received the support:

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In the near future (2011 - 2013), does your National Society intend to

reduce this support?

maintain this support?

increase this support?

Don't know.

Please specify your answer

REGIONAL RFL FORA

14. Since 2008, has someone of your National Society (staff, leader, manager) participated in a multilateral/regional RFL or another forum which included significant sessions or discussions on RFL?

Yes

No

If yes, please indicate the designation, organizer, year and place of meeting(s) as well as the level and approximate number of participants:

	5
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PREPAREDNESS FOR RFL RESPONSE IN DISASTERS/EMERGENCIES

15. Are RFL needs and risks incorporated in your current national disaster/emergency preparedness and response plan?

Yes

No

Please specify your answer

16. Have any of the current members (staff and volunteers) of your emergency/disaster response team been trained to manage RFL response in emergencies?

Yes

No

If yes, please indicate how many

17. Is RFL sensitization included in training sessions for staff and volunteers involved in your National Society's emergency/disaster response team?

Yes

No

If yes, please indicate how many of these RFL-sensitized staff and volunteers are members of:

NDRT	<input type="text"/>
RDRT	<input type="text"/>
ERU	<input type="text"/>
FACT	<input type="text"/>

If other, please specify

RFL DEPLOYMENTS IN DISASTERS/EMERGENCIES

18. Since 2008, has your country experienced a disaster/emergency?

Yes

No

If yes, please specify what type(s) of disaster and how many people were affected: (e.g. injured, displaced, missing, dead)

Did your National Society carry out an RFL needs assessment?

Yes

No

Did your National Society deploy staff and/or volunteers trained in RFL?

Yes

No

If yes, please indicate how many:

Did your National Society call for/receive support from the international RFL Specialist Pool?

Yes

No

SHORT EVALUATION OF SURVEY

How difficult was it for you to fill in this questionnaire?

very easy

easy

rather difficult

difficult

very difficult

Any specific comment you would like to share on this survey?