

Annex 3 – WESSLING France Test Guidance for Hygienic Parcel RFT/ICRC/GVA22/032

To get your samples tested by WESSLING France, the Supplier needs to open an online account and place the testing order through the online ordering system. The invoice will be sent directly to the Supplier for payment.

As the first step, please notify **WESSLING France** (elodie.odru@wessling.fr) and **the ICRC** (gva_logpurchcontracts_services@icrc.org) about your test request by providing the **filled** "Customer Information ULY" (as per WESSLING Attachment 1).

Protocol for online account creation:

- i) Complete the attached form: https://fr.wessling-group.com/fr/portail-client-wessling?mc_phishing_protection_id=28047-c7e5jk2du81auigh38fg
- ii) A confirmation email will be sent to you with your login and password: (please note that the password sent must be copied/pasted without the "." at the end of the password)
- iii) Click on the following link: https://portal.wessling-group.com/dashboard?mc_phishing_protection_id=28047-c7e5jk2du81auigh38fg and follow the attached guide to place your first online order.

Lead time to perform complete tests:

Approx. 30 working days from receipt of the samples and the payment at WESSLING France.

Address and contact person for sample submission and tests:

WESSLING France
Mrs Elodie Odru
Z.I. from Chesnes Tharabie
40, rue du Ruisseau
38070 Saint Quentin Fallavier
T : +33 779 555 729
Email : elodie.odru@wessling.fr

Attachment:

- WESSLING Attachment 1 - Customer Information ULY
- WESSLING Attachment 2 - Nouveau portail client WESSLING en-GB
- WESSLING Attachment 3 - Prise en main nouveau portail client WESSLING en-GB