

INTERNATIONAL COMMITTEE OF THE RED CROSS



ICRC

19, avenue de la Paix
CH-1202 Geneva
Switzerland
Tel: +41 22 730 27 20 (direct)

Geneva, February 11th, 2022

REQUEST FOR TENDER FOR HYGIENIC PARCEL for 5 Persons / 1 month - FRAME AGREEMENT
RFT: ICRC/GVA22/032
Closing date for commercial offer reception including sample delivery to the ICRC and to the assigned external laboratory: March 5th, 2022 at 17:00 (Geneva time)
Validity of the offer until: December 31st, 2022

[Additional Clarifications](#)

[Your sample deliveries:](#)

Based on our Request for Tender (RFT), the suppliers are requested to send the samples to the following two places before the closing date:

1) To the ICRC Geneva:

One full set of reference samples (ready for distribution) for each type of Hygienic Parcel (KRELHYPA05P2 and KRELHYPA05P3) should be sent to the ICRC Geneva for physical tests. The idea of having two separated sets of samples is to control the final packaging of the parcel. Beyond individual items inside the parcel, the ICRC will also check the general conditions of the parcel and how the individual items are packed in a parcel.

2) To WESSLING France:

The suppliers do not need to send the full set of the samples to WESSLING France. Only the following items with the requested qty. are needed for the external lab testing:

Item Description	Qty. required for lab test
Washing powder	5
Sanitary pads	5
Dish washing liquid	5
Hair shampoo	5
Body soap	6
Razors	4
Shaving cream	7
Toothpaste	7
Toothbrush	3
Hand towel	5

Given the critical parameters for the sample quality evaluation are microbiology, chemical composition of the items, and for tender transparency and fairness, all samples must be tested by WESSLING France.

Your offered items:

The ICRC will not accept the different options for the individual items. The suppliers should make the judgement on their own based on our AQL and send their best products/offers to the ICRC for final selection.

Your prices:

The quarterly price revision will be conducted only after the 3-year FA (Frame Agreement) is signed by both parties.

Based on the ICRC rules and procedures, the FA will be awarded to the shortlisted suppliers only after they pass the ICRC QSE (Quality, Social and Environmental) audits and provide the satisfied CAP (corrective action plan) against the audit reports.

Thus, your tender prices must remain valid until the requested date on our RFT to enable the ICRC to place the order to the shortlisted suppliers before awarding the FA.

Quarterly price revision – Annex 2:

There is no need to provide the price index and reference website for all raw material of each individual item. The suppliers only need to provide the necessary information for the main raw material that have significant impact on their final sales prices.

ICRC QSE audits (for shortlisted suppliers only):

Both assembling plants (plus storage) and the manufacturing plants for each item will be visited.

Should you have any other questions, please contact us through:
gva_logpurchcontracts_services@icrc.org

Yours sincerely,

Mrs. Hui LIU

INTERNATIONAL COMMITTEE OF RED CROSS - Logistics Division
6, rue du Pré-de-la-Fontaine
Meyrin 1217, Switzerland