

## COMMITTEE OF THE RED CROSS

Geneva, November 22, 2022

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*Manufacturers only*

**REQUEST FOR TENDER for POWER GENERATORS - FRAME AGREEMENT**  
**N° RFT-ICRC-GVA22/00182**

Closing Date and time for commercial offers: *December 14, 2022 at 18:00pm (GMT/UTC +2 - Geneva time)*

**Validity of the offer until: 30 days from closing date of the RFT**

Please acknowledge receipt of this tender request by e-mail on:

[gva\\_logpurchengineering\\_services@icrc.org](mailto:gva_logpurchengineering_services@icrc.org)

The International Committee of the Red Cross (ICRC) is an independent, neutral organization ensuring humanitarian protection and assistance for victims of war and other situations of violence.

It has a permanent mandate under international law to take impartial action for prisoners, the wounded and sick, and civilians affected by conflict. With its headquarters in Geneva, Switzerland, the ICRC is based in around 80 countries and has a total of more than 16,500 staff.

The organization is at the origin of both the International Red Cross / Red Crescent Movement and of International Humanitarian Law, notably the Geneva Conventions.

The ICRC is operating a fleet of 1616 units of power generators in 96 countries.

Within the frame of its replacement program, the ICRC invites suppliers to tender for power generators.

### **Article 1. Commodity**

The ICRC is calling for the tendering of power generators from 10 KVA to 500 KVA, according to the Annex 2 – Power Generators Details & response grid. See also Annex 1 for specifications and general information. These quantities are an estimate and do not in any way represent a commitment from the ICRC.

Product should be offered with full specifications. Any differences with the ICRC specifications must be clearly stated in the supplier offer.

Other Pertinent information

We reserve the right to accept the whole or part of your offer and the lowest evaluated bid need not be accepted.

Our standard Terms and General condition ICRC General Conditions on Purchasing (Version 2020) shall apply. See Annex 3 – General Conditions on Purchasing.

### **Article 2. Tendering conditions**

#### 2.1 Preferred Suppliers

The present request for tender is addressed exclusively to manufacturers who are in complete control and have the full responsibility of the assembly process.

Vertical integration of the production will be preferred.

#### 2.2 Other Preferences

The ICRC will also prefer to limit the quantities ordered in accordance with the level of production capacities available at time of placing the order.

The orders should not exceed 30% of the selected supplier's yearly production capacity. Supplier will inform ICRC about global production capacity and by power range.

These requirements are aimed to minimize the impact of the ICRC's orders on current running business agreements or partnerships of its suppliers.

#### 2.3 Duration of the Frame Agreement

The Frame Agreement will be awarded from the date of adjudication and for 3+1 year.

For the whole duration of the FA, the ICRC will place orders to the selected Suppliers at the tender price indicated in their offers for the agreed Incoterm® ICC 2020.

#### 2.4 Prices, Terms and conditions

Kindly state in Annex 2 tab 2. your best firm price without VAT in CHF or EUR.

Incoterms to be quoted:

- **FCA Manufacturing Plant**

Any change in specifications must be notified by the supplier. Any change in price due to the new specifications must be agreed with the Buyer.

In both situations, the Buyer is not obliged to accept the price increase if that one is not justified.

#### 2.5 Revision of prices

Prices are agreed on the frame agreement period, i.e. until December 31st 2026.

Both parties can claim a pricing adjustment on an annual basis. In case of changes in the price, the supplier may revise the price on January 31st 2024,2025,2026.

The supplier will automatically announce to the Buyer the new index level and associated sales prices (Updated price table). The price adjustment will be accepted only in the case of total labor cost variance and material variances. The Buyer is not obliged to accept the price increase if that one is not justified.

At least sixty (60) days written notice is required before the adjustment will come into effect.

#### 2.6 Supplier's registration

Suppliers must be registered with the ICRC and provide requested documents. For non-registered Suppliers, registration forms will be provided to short listed Companies.

#### 2.7 Dispatch of the offer, closing date

Offers must be received by email by the ICRC on *December 6, 2022 at 18:00pm (GMT/UTC +2 - Geneva time)*

Email address: **[gva\\_logpurchengineering\\_services@icrc.org](mailto:gva_logpurchengineering_services@icrc.org)**

Email title must clearly indicate:

“Tender Documents for Power Generator & Spare Parts: **RFT/ICRC/GVA22/00182**”

Offers not addressed as such will not be considered and automatically rejected.

The total size of the email should not exceed 5Mo otherwise it will be rejected by email service. You can send separated emails. Please also note we accept to receive additional documentation via We transfer.

#### 2.8 Contents of the offer

The supplier is requested to complete in electronic form, the Excel document annexed, “Annex 2 - Power Generator details & response grid.xlsx” ensuring it make any clarifications it deems necessary.

The supplier must submit an offer by providing two versions of the response grid:

- One version converted to pdf and signed (non-editable)

- One Excel version (non-locked, editable)

The supplier can append any document requested or useful for a proper understanding of its offer.

By submitting a tender, the supplier undertakes the accuracy of the information specified in the different sections of its offer.

Commercial offer without VAT (Please fill the response grid Annex 2, tab 2)

Duly signed ICRC General Conditions on Purchasing (Annex 3 - General Conditions on Purchasing)

Valid Quality certificates received from inspection Companies, if any (For example : ISO, REACH, etc.)

Documentation required – Please see Annex 1. - 21. Documentation

#### 2.9 Offer validity

Your offer must remain valid for acceptance until **end of expiration date of the contract.**

### **Article 3. General Terms and Conditions**

#### 3.1 Acceptance of the agreement:

Acceptance of the agreement entails the waiving by the vendor of its General Conditions of Sales.

#### 3.2 Terms and Conditions:

All terms and conditions not mentioned herein shall be governed by the ICRC "General Conditions on Purchasing", attached hereto and being considered an integral part of the Agreement.

### **Article 4. Incoterms**

Each Incoterm mentioned in the present document refer to INCOTERMS® ICC 2020.

### **Article 5. Order management**

The ICRC will send a request to the supplier with the models and final destination. The supplier will send the specifications and lead-times. The ICRC will send a purchase order referring to the received information from the supplier.

### **Article 6. Extension of the frame agreement to the RC/RC movement**

The Supplier agrees that all the National Red Cross and Red Crescent Societies as well as the International Federation of Red Cross and Red Crescent Societies (IFRC), may benefit from the terms and conditions of the Framework Agreement with the ICRC.

### **Article 7. Receipt acknowledgement**

Please acknowledge receipt of this **RFT/ICRC/GVA22/00182** by email to **[gva\\_logpurchengineering\\_services@icrc.org](mailto:gva_logpurchengineering_services@icrc.org)** We look forward to hearing from you.