

## Career Opportunities:

### WATER AND ENGINEERING BUYER

Requisition ID **12084** - **Logistics** - **Global Deployment Option** - **Open-ended contract**

#### What We Do:

The International Committee of the Red Cross (ICRC) works worldwide to provide humanitarian assistance to people affected by conflict and armed violence. We take action in response to emergencies and at the same time promote respect for international humanitarian law. We are an independent and neutral organization, and our mandate stems essentially from the Geneva Conventions of 1949. We work closely with National Red Cross and Red Crescent Societies and with their International Federation to ensure a concerted, rational and rapid humanitarian response to the needs of the victims of armed conflict or any other situation of internal violence. We direct and coordinate the international activities conducted in these situations.

#### Role Description:

The "Water and Engineering Buyer" (field position) oversees all procurement processes for public health engineering and construction projects implemented by ICRC field operations at country level. In his/her capacity, (s)he ensures that procurement is carried out in accordance with operational priorities, institutional policies/procedures and relevant compliance frameworks.

#### Your Tasks:

- Identify with relevant internal clients (operational assistance departments and support service departments) the main items needed for electro mechanics, hydraulics and construction purchases and service contracts.
- Conduct sourcing campaigns for the identified items, assess suppliers and contractors, compile relevant technical documentation and share it with all operational actors. Contextualize with the lead buyer and the relevant regional offices the ICRC purchase strategy according to the local availability and quality of items.
- Participate in the development of technical specifications and price estimation for the main items.
- Follow-up regional procurement process until goods are delivered to the requester (internal client)
- Process local procurement according to ICRC procedures - organize tenders, prepare selection table with requester, negotiate purchase conditions, establish contracts, ensure quality control, evaluate suppliers.
- Contribute to the tendering of the service contracts - propose additional contractors, participate to the analysis and selection.
- Supervise and train national procurement officers.
- Keep and update the purchase procedures, maintain proper filing system for purchase order files, suppliers files, products files

## Selection Requirements:

- You should hold an engineering degree in mechanical, civil/structural, electromechanical, industrial or geotechnical engineering (or equivalent)
- You should have a minimum of five (5) years of work experience in procurement or product portfolio management supporting construction/civil works, hydraulics/electromechanical projects, geotechnical engineering, or similar.
- You should have a proven capacity to manage medium-sized and culturally-diverse teams.
- Fluent written and spoken English is mandatory, French language skills are an asset.
- You should have a good understanding of the supply chain processes

## Your Profile:

- You are strongly motivated by humanitarian work
- You are open-minded and adaptable, considerate and diplomatic
- Goal-driven, you are a confirmed team player, able to remain calm under pressure
- You have good management, administrative and communications skills

## Our Operational & Field Constraints:

- In line with the principle of neutrality, the ICRC does not assign mobile field personnel to a country of which they are nationals
- You should be in good health and will be required to undergo thorough medical screening prior to taking up assignments overseas
- You should hold a class 3 (or equivalent) driving licence - for motor cars with clutch pedal, carrying not more than 7 passengers exclusive of the driver
- For the first 24 months under contract, you should be prepared to accept unaccompanied overseas assignments (i.e. no spouse, partner, children or dependents)

## What We Offer:

- Rewarding work in a humanitarian and multicultural environment
- A two-week induction course and numerous opportunities for further in-house training
- Comprehensive and all-inclusive remuneration and benefits package
- Typical assignment durations of 12-18 months, various hardship allowance schedules
- Join a global talent pool and be considered for assignments worldwide

## Next Steps:

To express an interest, [click here](#)