

## ICRC GAZA SUB-DELEGATION

### Vacancy Announcement

The International Committee of the Red Cross (ICRC) is an impartial, neutral, and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. It also endeavors to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles.

The ICRC office in Gaza is looking for candidates to fill in the following position:

<b>Function</b>	<b>:</b>	<b>Housekeeper</b>
<b>Place of employment</b>	<b>:</b>	<b>Rafah – Deir El Balah</b>
<b>Occupation rate</b>	<b>:</b>	<b>Full time</b>
<b>Type of Contract</b>	<b>:</b>	<b>Fixed-term for six months ( extendable based on needs and performance)</b>
<b>Expected Starting Date</b>	<b>:</b>	<b>January 2025</b>

#### **Main Tasks:**

The Housekeeper ensures that ICRC premises are clean.

#### **ACCOUNTABILITIES AND RESPONSIBILITIES**

The housekeeper works closely with the FAD team in Gaza to facilitate the implementation of the following tasks.

- Provide cleaning/housekeeping/laundry services at ICRC premises.
- Informs his/her supervisor about any issue regarding the premises (materials needed to carry out duties, malfunctioning equipment, damaged furniture, or premises, etc.).
- Supports maintenance, logistics and other colleagues in in a variety of manual tasks when assigned to the office.

#### **Education and professional experience requirements:**

- Primary school education.
- Basic knowledge of English.
- Similar work experience desirable.
- Knowledge of basic hygiene principles.

**Interested candidates fulfilling the above criteria should fill in the below application and submit personally at the gate of ICRC office at Deir El Balah – next to 17<sup>th</sup> square on Thursday 05.12.2024 and Monday 09.12.2024 from 10:00AM to 13:00PM.**


Deadline to send your applications: **December 09, 2024.**

In accordance with its recruitment policy, the ICRC does not hire the ascendants, descendants, siblings, and spouse of existing staff member (first-degree relatives and in-laws).

In accordance with the Resolution No. 17, 2010 of the Gaza Ministry of Interior, applicants who have a running contract with a Ministry will not be selected.

**Only shortlisted candidates will be contacted.**

**Female candidates are encouraged to apply.**

 <b>ICRC Application Form</b>			
<b>Part 1 : Personal Information</b> البيانات الشخصية			<b>Housekeeper</b>
Full Name الاسم بالكامل		ID Number رقم الهوية	
Date of Birth تاريخ الميلاد		Mobile Number رقم الهاتف	
Current Address العنوان الحالي		Permanent Address العنوان الدائم	
<b>Part 2 : Employment History</b> بيانات التوظيف السابقة			
Name of Employer جهة العمل		Post title المسمى الوظيفي	
Start date تاريخ بداية العمل		End date تاريخ نهاية العمل	
Reason of leaving سبب مغادرة العمل			
Name of Employer جهة العمل		Post title المسمى الوظيفي	
Start date تاريخ بداية العمل		End date تاريخ نهاية العمل	
Reason of leaving سبب مغادرة العمل			
Name of Employer جهة العمل		Post title المسمى الوظيفي	
Start date تاريخ بداية العمل		End date تاريخ نهاية العمل	
Reason of leaving سبب مغادرة العمل			
Name of Employer جهة العمل		Post title المسمى الوظيفي	
Start date تاريخ بداية العمل		End date تاريخ نهاية العمل	
Reason of leaving سبب مغادرة العمل			
<b>Part 3 : Education</b> بيانات التعليم			
Degree الدرجة العلمية		Date Obtained تاريخ الحصول عليها	
Degree الدرجة العلمية		Date Obtained تاريخ الحصول عليها	
<b>Part 4 : References</b> المعارف			
Name الاسم		Mobile Number رقم التواصل	
Name الاسم		Mobile Number رقم التواصل	