

Writing up your “Reducing Weapons” Intervention

Why is it important to write up your project?

- To share your challenges and successes with other colleagues within ICRC and other humanitarian organisations.
- To ensure that there is a record of what was done and why, to help future staff at the health facility where the intervention was implemented.

Complete the following questions.

1. What were the objectives of the project?

Explain what you hoped to achieve.

2. Who were the key stakeholders and partners that you worked with?

List the key partners and stakeholders.

3. Who were your target audiences - (the groups of people that you wanted to leave their weapons outside the health facility)?

List the target audiences.

4. What were your main challenges in the project?

Briefly explain what the main challenges you faced and how you overcame them.

5. What were your main successes?

List the successes including key data from your evaluation.

6. What were the main lessons learnt?

List the main insights that you would like others to know about your Reducing Weapons Intervention. For example, how could it be improved in the future.